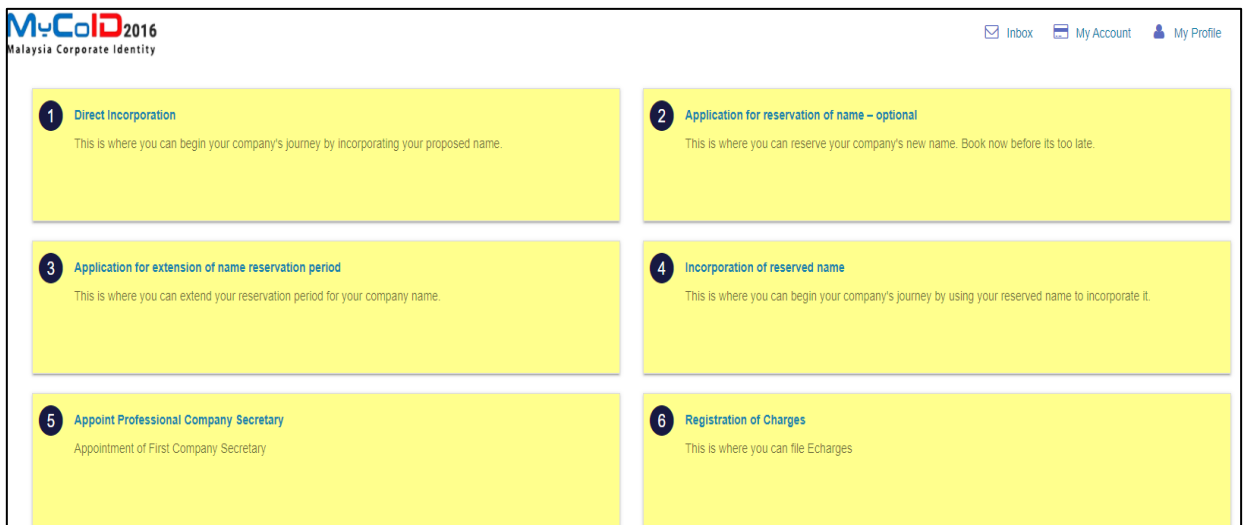


2.2 How to Perform Name Search for a New Incorporation

1. Upon logging in into the system, you will be directed to the Customer Portal homepage.



2. Click on the 'Application for reservation of name-optional' menu.
3. You will be directed to the Name Search page. In the Name Search page, enter the company name you intend to search in the '**Proposed Company Name**' field.



You need to enter the proposed company name without the 'Sdn. Bhd.', Sendirian Berhad, Berhad, suffixes.

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name

e.g. Syarikat ACME (Malaysia). For Foreign Company enter as per origin country

* Purpose

* Type

* Company SubType

* Purpose

* Type

* Company SubType

S - LIMITED BY SHARES
G - LIMITED BY GUARANTEE
U - UNLIMITED




The 'Purpose', 'Type', and 'Company Subtype' has been defaulted to 'N-New Incorporation', 'S-Limited By Shares', and 'Sdn Bhd' respectively. You can change them according to the purpose of your new incorporation.

- From the 'Type' drop down list, you may select any from below according to the company type you intend to perform a new incorporation for :
- From the '**Company SubType**' drop down list, you may select any based on the company type you intend to perform a new incorporation.



<i>Company Type</i>	<i>Available Company Subtype</i>
<i>Limited by Shares</i>	<ul style="list-style-type: none"> • <i>Sdn.Bhd</i> • <i>Berhad</i>
<i>Limited by Guarantee</i>	<ul style="list-style-type: none"> • <i>Omission of Berhad</i> • <i>Berhad</i>
<i>Unlimited</i>	<ul style="list-style-type: none"> • <i>Sendirian</i>

- Then, you may click the  button. If the name proposed is allowed to be submitted, you may click the 'Submit' button.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name

e.g. Syarikat ACME (Malaysia), For Foreign Company enter as per origin country

* Purpose

* Type

* Company SubType

Search Result No matching name found. You may proceed with the application but final result will be determined by the Registrar. To continue, please press the 'Submit' button below.



Below are the scenarios you might encounter during name search

A. Consolidated Single Letters

- ❖ Any single letters requested as a proposed name will be consolidated into one term to perform a search in the database. For example: “M E S I N I A G A” will be considered as “MESINIAGA” and return result on availability will be based on “MESINIAGA”.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Syarikat ACME (Malaysia), For Foreign Company enter as per origin country.

* Purpose: x ▾

* Type: x ▾

* Company SubType: x ▾

Search Result: The proposed name MESINIAGA BERHAD (79244-V) already exists. Please propose another name.

B. Map Synonym

- ❖ The proposed name with a synonym to another existing name is not allowed. For example: Building, Constructing, Renovation is equivalent to the word Development.
- ❖ Name reservation will be allowed for similar names only with the consent letter from the existing name party.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name: SDN DEVELOPMENT

e.g. Syarikat AOME (Malaysia). For Foreign Company enter as per origin country.

* Purpose: N - NEW INCORPORATION

* Type: S - LIMITED BY SHARES

* Company SubType: SDN. BHD.

Search Result: The proposed name SDN CONSTRUCTION (PG0360182-T) already exists. Please propose another name.

C. Stem Words

- ❖ The proposed name will stem words to their root word. For example: trader, trading, trades is equivalent to the word trade.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name: SDN CONSTRUCT

e.g. Syarikat AOME (Malaysia). For Foreign Company enter as per origin country.

* Purpose: N - NEW INCORPORATION

* Type: S - LIMITED BY SHARES

* Company SubType: SDN. BHD.

Search Result: The proposed name SDN CONSTRUCTION (PG0360182-T) already exists. Please propose another name.

D. Allowed Symbols

- ❖ The allowed symbols in the proposed name are:

Symbol	Details
&	And

.	Full Stop
-	Hyphen
()	Brackets
'	Apostrophe

- ❖ Any other symbol will be prompt with message prompt and not able to proceed.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Sdn Bhd ACTIVE (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company Sub Type:

Search Result: Symbol(s) % is not allowed. Please propose another name.

E. States Names

- ❖ For names that contain names of states at the beginning of the proposed name, the system must prompt to upload letter of Authorization from the Federal State government.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Sdn Bhd ACTIVE (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company Sub Type:

Search Result: The proposed name contains control word KEDAH that requires authorization letter. Please upload this attachment if available. The proposed name that begins with KEDAH requires authorization letter. You may proceed but final result will be determined by the Registrar. To continue, please press the 'Submit' button below.

F. Standalone Country & States Name

- ❖ For names that contain only country & state name as a standalone character, system will not allow submission.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Senciran Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Syarikat ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The use of the word PERLIS only is not allowed. Please propose another name or add other word(s) in your proposed name.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Senciran Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Syarikat ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The use of the word MEXICO only is not allowed. Please propose another name or add other word(s) in your proposed name.

G. State Name at the back of name (for Sarawak & Melaka)

- ❖ For names that contain state name at the back of name for Sarawak & Melaka, system must prompt user to insert brackets.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Senciran Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Syarikat ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The use of the word MELAKA should be placed in brackets for example (SARAWAK). You may proceed but final result will be determined by the Registrar. To continue, please press the 'Submit' button below.

H. State of Johor

- ❖ Name of state of Johor in the propose name, the system must prompt to upload letter of Authorization from Johor state. But system must allow the name can be submitted without attachment.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Sendirian ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The proposed name contains control word JOHOR that requires authorization letter from Setiausaha Kerajaan Negeri Johor. You may proceed but final result will be determined by the Registrar. To continue, please press the 'Submit' button below.

I. Offensive Words

- ❖ Name that contains offensive word(s) in the proposed name shall not be allowed to proceed with Name Reservation. For example: Stupid, Bodoh, Babi, etc.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Sendirian ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The proposed name contains offensive word BODOH,STUPID. Please propose another name.

J. Controlled Words

- ❖ For name that contains control word in the proposed name, the system shall prompt to upload letter of Authorization/Consent letter. However, the user is allowed to perform submission without attachment and the SSM officer will make the decision of approval, reject, and query in need.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Sendirian ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The proposed name contains control word AIR, AIRLINES that requires authorization letter. Please upload this attachment if available. You may proceed but final result will be determined by the Registrar. To continue, please press the 'Submit' button below.

K. Plural Words

- ❖ Plural word shall be considered as an exact match and system shall not allow to proceed for submission. For example: ABC Book Sdn Bhd is exact match to ABC Books SdnBhd.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Syarikat ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The proposed name LIMITED TECHNOLOGY SDN. BHD. already exists. The proposed name IES TECHNOLOGY SDN. BHD. (500943-K) already exists. Please propose another name.

L. Existing Names

- ❖ If the proposed name has been registered, the system should prompt message to user and propose to try another name.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Syarikat ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:

* Type:

* Company SubType:

Search Result: The proposed name LIMITED TECHNOLOGY SDN. BHD. already exists. The proposed name IES TECHNOLOGY SDN. BHD. (500943-K) already exists. Please propose another name.

M. Reserved Names

- ❖ If the proposed name has been reserved, the system should prompt message to user and propose to try another name. However the final result will be determined by the SSM officer fi

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name:

e.g. Syarikat ACME (Malaysia). For Foreign Company enter as per origin country.

* Purpose:


* Type:

* Company SubType:

Search Result: The proposed name matches a reserved name AV122 SDN. BHD. (20178052775). You may proceed but final result will be determined by the Registrar. To continue, please press the 'Submit' button below.

N. Gazette Words

- ❖ The use of gazette words is not allowed for direct registration, but only allowed for reservation. The system must prompt if the proposed name contains gazette word.



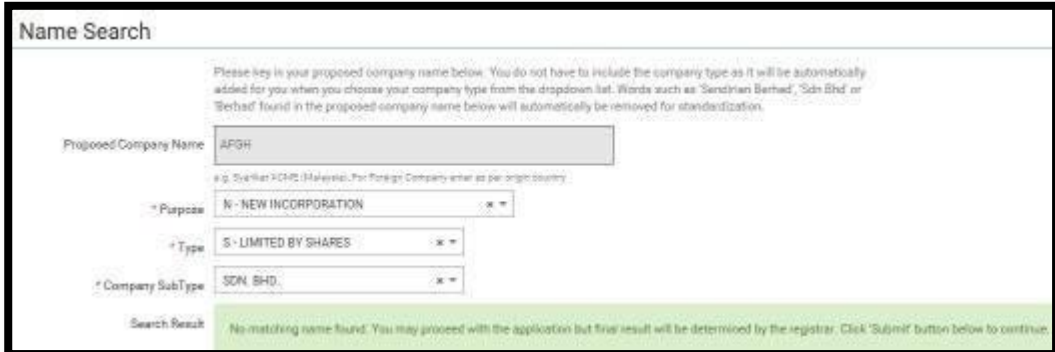
The screenshot shows a 'Name Search' form with the following fields and values:

- Proposed Company Name: ROYAL DIRAJA
- Purpose: N - NEW INCORPORATION
- Type: S - LIMITED BY SHARES
- Company SubType: SDN BHD

The search result message is: "The proposed name contains gazette word DIRAJA, ROYAL, consideration is subject to ministerial approval. You may proceed but final result will be determined by the Registrar. To continue, please press the 'Submit' button below."

O. Available Proposed Name

- ❖ If the proposed name is available, the system shall prompt message to user to proceed with Name Reservation.



The screenshot shows a 'Name Search' form with the following fields and values:

- Proposed Company Name: AFGH
- Purpose: N - NEW INCORPORATION
- Type: S - LIMITED BY SHARES
- Company SubType: SDN BHD

The search result message is: "No matching name found. You may proceed with the application but final result will be determined by the registrar. Click 'Submit' button below to continue."

P. Direct Translation

- ❖ The search engine will perform a direct translation for words from Bahasa Malaysia to English and vice versa.

For example: If the proposed name is Merah Biru Sdn Bhd, and there is an existing name Red Blue Sdn Bhd, then system shall treat this proposed name as an exact match.

Q. Controlled Word Mapped to Agencies

- ❖ For name that contains control word in the proposed name, the system shall prompt to upload letter of Authorization/Consent letter. However, the user is allowed to perform submission without attachment and the SSM officer will make the decision of approval, reject, and query in need.

Name Search

Please key in your proposed company name below. You do not have to include the company type as it will be automatically added for you when you choose your company type from the dropdown list. Words such as 'Sendirian Berhad', 'Sdn Bhd' or 'Berhad' found in the proposed company name below will automatically be removed for standardization.

Proposed Company Name	<input type="text" value="ABC MONEY LENDER"/>
* Purpose	<input type="text" value="N - NEW INCORPORATION"/>
* Type	<input type="text" value="S - LIMITED BY SHARES"/>
* Company Sub type	<input type="text" value="SDN BHD"/>

e.g. Syarikat ABC (Malaysia), For Foreign Company enter as per origin country.

Search Result

The proposed name contains word MONEY LENDER that requires authorization letter from agency KEMENTERIAN KESAJAHTERAAN BANDAR, PERMATAWAN DAN PERAJAAN TUMPATAN. You may proceed but final result will be determined by the Registrar. To continue, please press the 'Submit' button below.